Belong to
something bigger.

Student Code of Conduct

Ilim
College

Student Code of Conduct

Introduction

1.1 At Ilim College (the College) we aim to provide an open, welcoming, inclusive and safe environment for all.

1.2 This Student Code of Conduct applies to all students currently enrolled at the College, herein after referred to as "Students".

1.3 This Student Code of Conduct outlines the way in which the College requires Students to conduct themselves when visiting the College campus, participating in College activities and communicating with members of our community (including Students, staff and parents).

Acceptable conduct

2.1 Students are required to:
   (a) treat all Students, staff, contractors, volunteers, parents and visitors to the College with courtesy and respect;
   (b) express themselves in a virtuous and responsible manner;
   (c) value the individual differences of others;
   (d) listen and be open to other peoples' point of view;
   (e) utilises services available at the College in an appropriate manner;
   (f) take advantage of learning opportunities;
   (g) cooperate with the teaching processes inside the classroom;
   (h) seek assistance from others as required;
   (i) listen to and act on progress reports from teachers and other staff members;
   (j) meet assessment criteria to the best of their ability;
   (k) take advantage of decision making opportunities;
   (l) uphold the reputation of the School by observing an appropriate standard

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of behaviour when wearing School uniform and observe appropriate personal hygiene standards;

(m) respect the property of other Students, teachers and of the College;

(n) be punctual and attend all classes;

(o) comply with all safety policies and procedures in place at the College;

(p) it is essential to uphold the College's core values;

(q) speak to other Students, staff, contractors, and volunteers with courtesy and respect;

(r) communicate with other Students, staff, contractors, and volunteers in a clear, friendly and open manner;

(s) respect the privacy of other Students, staff, contractors, and volunteers; and

(t) listen respectfully in the classroom and when attending any kind of College assembly, activity, presentation, class event, or public meeting.

2.2 Students must not:

(a) use violence of any kind at any time;

(b) criticize the College's Islamic teaching or act otherwise in a manner which is disrespectful or contradictory to the College's Islamic ethos;

(c) interrupt or disrupt a teacher whilst classroom instructions or learning activities are taking place;

(d) raise their voice when speaking to other Students and staff;

(e) discipline or reprimand another Student;

(f) bully or harass Students, staff, contractors, volunteers, and visitors to the College;

(g) take a photo or video recording of another child unless the parent of the child is present at the time and consents to the photo or video recording being taken; or

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(h)   smoke cigarettes or attend the College whilst intoxicated on drugs or alcohol.

(i)   deliberately exclude another Student or treat a Student differently to other Students;

(j)   speak to other Students in a derogatory or offensive manner;

(k)   post a photo or video recording of another Student on social media without consent;

(l)   post a photo or video recording of a Student on social media without obtaining consent from the Student's parent beforehand;

(m)   intimidate, undermine, threaten, bully or harass other Students; or

(n)   disclose the personal details of a Student to another person without consent; or.

(o)   bring unsafe, dangerous or inappropriate equipment, materials or tools to the College.

When using social media

3.1   Students recognise the potential for damage to be caused, directly or indirectly, to the College and others as a result of their personal use of social media especially in circumstances when they can be identified as a Student of the College.

3.2   When using social media, Students must:

(a)   respect a person's personal environment and must not harass other people online;

(b)   act with integrity;

(c)   not use social media to voice grievances about the College;

(d)   make reasonable efforts to ensure that they comply with the College's Social Media Policy;

(e)   be respectful to Students, staff, contractors, volunteers and parents;

(f)   never reveal confidential information relating to the College, staff

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members, contractors, volunteers, other parents, and/or Students at the College; and

(g) not post on social media defamatory, offensive, sexually inappropriate, or other material that may damage the reputation of the College. This includes not disparaging the College's Islamic teaching or acting otherwise in a manner which is disrespectful or contradictory to the College's Islamic ethos.

Making a Complaint

4.1 Students should report any cases of behaviour in breach of the Student Code of Conduct to a teacher or staff member in confidence.

4.2 When making a complaint to the College, Students are required to act in a manner consistent to the Student Code of Conduct.

Consequences of a breach

5.1 Any person may notify the Campus Principal of a possible breach of the Student Code of Conduct.

5.2. The Campus Principal or their representative will investigate the complaint to determine whether there has been a breach of the Student Code of Conduct or another policy.

5.3 If satisfied that a breach has occurred, the Campus Principal or their representative may implement disciplinary action against the respondent such as a warning, direction to provide an apology, exclusion from extracurricular programs, suspensions from the College grounds for a period of time, or termination of enrolment.

5.4. In accordance with applicable legislation, the Police or Department of Human and Health Services will be informed of any unlawful breaches of the Student Code of Conduct.

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Related policies and procedures

6.1   Privacy Policy;

6.2   Enrolment Agreement;

6.3   Parent Code of Conduct;

6.4   Enrolment Policy;

6.5   Enrolment Terms and Conditions;

6.6   Uniform and Presentation Policy; and

6.7   Grievance Procedure.